

CALIFORNIA EXPOSITION & STATE FAIR

Minutes of the Board of Directors Regular Meeting

Held Pursuant to Due Notice
Friday, December 9, 2016

California Exposition & State Fair
Administration Building Boardroom
1600 Exposition Boulevard
Sacramento, CA 95815

Directors Present

Director Patrick O'Brien, Chair
Director Mark Nelson, Vice Chair
Director Rima Barkett
Director Sonney Chong
Director Rina DiMare
Director Jess Durfee
Director Corny Gallagher
Director Rex Hime
Director David Mallel
Director Hallie Ochoa
Director Tony Ortiz

Staff Present

Rick Pickering, Chief Executive Officer (CEO)
Tom Martinez, Chief Deputy General Manager
Samantha Brown, Deputy General Manager Administration
Jaime Campbell, Deputy General Manager Operations
Rachelle Weir, Programs Manager
Marcia Shell, Assistant General Manager, Expo Events
Jay Carlson, AG Programs Manager
Chief Robert Craft, Chief of Police
Randy Brink, Goodwill Ambassador
Sue O'Brien, Recording Secretary

Others Present

Amber Williams, un/common
Siobhann Mansour, un/common
Brantley Payne, un/common
Paul Gillingham
Brian Honebein, Event Partnership
Samantha Wyatt, Event Partnership

*May not include all others present in the room or arriving late.

1. CALL TO ORDER

Goodwill Ambassador Randy Brink called the meeting to order at 1:01 p.m.

2. PLEDGE OF ALLEGIANCE

Chair O'Brien asked Director Gallagher to lead the Board, Staff and Guests in the Pledge of Allegiance.

3. ROLL CALL

Roll call was taken by CEO Pickering and a full quorum was present.

4. INTRODUCTION OF GUESTS & STAFF

Introduction of Guest and Staff were made around room.

5. PRESENTATION

a. Glass Agency

Glass Agency presented a video announcing their name change to un/common.

b. Presentation to Paul Gillingham in Recognition of his Retirement

CEO Pickering and DGM Brown shared memories of working with Paul Gillingham and thanked him for his service over the past 20 years at Cal Expo.

c. Presentation to Alan Lawler in Recognition of his Retirement

DGM Brown shared memories of working with Alan Lawler for the past 20 years. CEO Pickering thanked Alan for his knowledge and hard work and wished him well in his retirement.

6. MINUTES OF MEETINGS

a. Accept Agricultural Advisory Council Meeting Minutes of April 19, 2016, as presented.

Motion:

It was moved by Director Ochoa and seconded by Director Chong to accept Agricultural Advisory Council Meeting Minutes of April 19, 2016, as presented. **All in favor, motion carried unanimously.**

b. Accept Cultural Advisory Council Meeting Minutes of August 17, 2016, as presented.

Motion:

It was moved by Director Chong and seconded by Director Hime to accept Cultural Advisory Council Meeting Minutes of August 17, 2016, as presented. **All in favor, motion carried unanimously.**

c. Approve Board Meeting Minutes of October 28, 2016, as presented.

Motion:

It was moved by Director Durfee and seconded by Director Chong to approve Board Meeting Minutes of October 28, 2016, as presented. **All in favor, motion carried unanimously.**

7. COMMITTEE AND STAFF REPORTS

a. Exposition Facilities and Operations

i. State Fair Update

AGM Shell gave an update on events that happened in November and that will take place in December through the end of the year.

DGM Campbell gave a summary of the maintenance and operations report. DGM Campbell also reported that training and cross training was happening in the Maintenance Department along with combined training with outside agencies.

- ii. Review of Parking and Admission Rates

- b. Finance Committee

8. FINANCIAL REPORTS

Finance Chair Gallagher reviewed FA1-FA5 with the Board.

Motion:

Following discussion, it was moved by Director Gallagher that the Board accept the recommendation of the Finance Committee and approve items 8a and 8b and was seconded by Director DiMare. **All in favor, motion carried unanimously.**

9. CORRESPONDENCE

There was no correspondence

10. UNFINISHED BUSINESS

- a. Review for Approval of Proposed 2017 Annual Budget

Finance Chair Gallagher reviewed key components of the proposed 2017 Cal Expo Budget.

Motion:

After extensive discussion it was moved by Finance Chair Gallagher that the Board accept the Finance Committee recommends to the Board to approve the 2017 Annual Budget for Cal Expo with instructions to staff and Board to look for ways to improve the budget throughout the year and was seconded by Director Nelson. **All in favor, motion carried unanimously.**

- b. Service Contracts Requiring Board Approval

11. NEW BUSINESS

- a. Review for Approval Proposed 2017 Cal Expo Board Meeting Dates

Motion:

It was moved by Director Barkett and seconded by Director Durfee to approve the proposed 2017 Cal Expo Board Meeting Dates. **All in favor, motion carried unanimously.**

- b. Review and possible Approval Board Liaison's Recommendations of New Member Appointments to the Cultural Advisory Council

CEO Pickering provided an overview of the process of selecting individuals to represent the many different Cultures in California. Board Liaison Chong explained the interviews process that was conducted and submits the recommended names for the approval by the Board.

Motion:

It was moved by Director Chong and seconded by Director Ochoa to approve the recommended members to the 2017 Cultural Advisory Council. **All in favor, motion carried unanimously.**

12. ELECTION OF OFFICERS

- a.** Nominations Received at Last Public Meeting on October 28, 2016
 - 1.** Chair O'Brien opened the floor for nominations of Chair and Vice Chair. Chair O'Brien stated that prior to today's meeting; Director Nelson's name was submitted in nomination for Chair. Chair O'Brien asked if there were nominations from the floor, being none nominations for Chair were closed. Chair O'Brien asked for a motion. Director Hime made a motion to nominate Director Mark Nelson for Chair and Director Rima Barkett as Vice-Chair and it was seconded by Director Mallel. Chair O'Brien asked for a vote and Director Nelson was **unanimously** elected as Board Chair for 2017.
 - 2.** Chair O'Brien stated the prior to today's meeting Director Burkett's name was submitted in nomination for Vice –Chair. Chair O'Brien asked if there were nominations from the floor, being none nominations for Vice-Chair were closed. Director Hime made a motion to nominate Director Barkett for Vice Chair and it was seconded by Director Mallel. Chair O'Brien asked for a vote and Director Barkett was **unanimously** elected as Board Vice Chair for 2017.
- b.** Office of Secretary-Treasurer/General Manager – Rick Pickering
Chair O'Brien asked for a motion for the Office of Secretary-Treasurer/General Manager. Director Hime made the motion to nominate Rick Pickering for Secretary-Treasurer/General Manager. Director Nelson seconded the motion. **All in favor, motion carried unanimously.**

13. MATTERS OF INFORMATION

- a.** Public Comment on Matters not on the Agenda
- b.** CEO Comments
CEO Pickering thanked Chair O'Brien and Vice –Chair Nelson for their service on the Board for 2016. July 14-30, 2017, are the dates for the 2017 California State Fair with 3 weeks of thoroughbred horse racing. CEO Pickering thanked Board Members that made phone call, wrote letters and attended meetings to insure these dates. Rock & Brews has filed their CEQA and that project continues to move forward. CEO Pickering thanked everyone and department for a fantastic job.
- c.** Director Comments/Agenda Items for Future Meetings
Various Board Members wished everyone Happy Holidays.
Director Hime thanked Chair O'Brien for his service and looks forward to working with Chair Nelson and Vice-Chair Barkett. Chair O'Brien enjoyed his time working with everyone and passed the gavel to new Chair Nelson. Randy Brink, Goodwill Ambassador gave his report .
- d.** Next Board Meeting – **Friday, January 27, 2017**
- e.** Other, if any

14. CLOSED SESSION

There was no closed session.

15. ADJOURNMENT

The Board of Directors meeting adjourned at 3:05 p.m.