

**CALIFORNIA EXPOSITION & STATE FAIR**  
**FINANCE COMMITTEE**

Committee Meeting Minutes  
Friday, September 23, 2016  
10:15 a.m.

**MINUTES**

Committee Members Present:

Corny Gallagher, Chair  
Director Hime  
Director Mallel

Staff Present:

Chief Executive Officer (CEO)  
Chief Deputy General Manager (DGM)  
Deputy General Manager Administration  
Deputy General Manager Operations  
Programs Manager  
Expo Events Director (AGM)  
Ag Programs Manager  
Recording Secretary

Rick Pickering  
Tom Martinez  
Samantha Brown  
Jaime Campbell  
Rachelle Weir  
Marcia Shell  
Jay Carlson  
Sue O'Brien

Committee Chair Gallagher called the Finance Committee Meeting to order at 10:15 a.m.

**NEW BUSINESS**

1. Profit & Loss Statement for June, 2016
2. Balance Sheet for June, 2016
3. Aged Receivable Report
4. Contracts/Purchases Requiring Board Approval
  - a. Award of Ride Safety Inspections
    - i. Coulter Associates, LLC
  - b. Award of Advertising and Marketing Services
    - ii. Glass Agency
5. CFFA – Master Project Agreement

Following a discussion Committee Chair Gallagher entertained a motion to accept and recommend to the Board for approval the service contract for Coulter Associates, LLC. It was moved by Director Mallel and seconded by Director Hime. **All in favor, motion carried unanimously.**

Following a discussion Committee Chair Gallagher entertained a motion to accept and recommend to the Board for approval the service contact for Glass Agency. It was moved by Director Mallel and seconded by Director Hime. **All in favor, motion carried unanimously.**

Following a discussion Committee Chair Gallagher entertained a motion to accept and recommend to the Board for approval the Master Project Agreement for CFFA. It was moved by Director Hime and seconded by Director Mallel. **All in favor, motion carried unanimously.**

### **MATTERS OF INFORMATION**

1. Contracts/Purchases Requiring Board Notification  
The Committee had no questions
2. State Fair Revenue – Preliminary  
DGM Brown reviewed with the Committee the Preliminary State Fair Revenue documents.

### **ADJOURNMENT**

#### **Motion:**

Committee Chair Gallagher accepted a motion to adjourn the Finance Committee meeting. It was moved by Director Hime and seconded by Director Mallel. **All in favor, motion carried unanimously.**

The Finance Committee meeting adjourned at 10:58 a.m.