

CALIFORNIA EXPOSITION & STATE FAIR

Minutes of the Board of Directors Regular Meeting

Held Pursuant to Due Notice
Friday, February 26, 2016

California Exposition & State Fair
Administration Building Boardroom
1600 Exposition Boulevard
Sacramento, CA 95815

Directors Present

Director Patrick O'Brien, Chair
Director Mark Nelson, Vice Chair
Director Rina DiMare
Director Jess Durfee
Director Corny Gallagher
Director Rex Hime
Director David Mallel
Director Hallie Ochoa

Directors Absent

Director Rima Barkett
Director Sonney Chong
Director Tony Ortiz

Staff Present

Rick Pickering, Chief Executive Officer (CEO)
Carrie Wright, Programs Director
Samantha Brown, Financial Officer (FO)
Marcia Shell, Assistant General Manager, Operations (AGM)
Paul Gillingham, Maintenance Operations Manager
Jay Carlson, Ag Programs Manager
Jennifer Koga, Accounting Officer/Supervisor
Heidi Turpen, Contracts Manager
Randy Brink, Volunteer & Goodwill Ambassador
Maricela Ramirez, Marketing Assistant
Cierra Timpson, Marketing Assistant
Sue O'Brien, Recording Secretary

Others Present

Willie Pelote, Retiring Director
Brian Honebein, Event Partnership
Harry Moos, Friends of the Fair
Amber Williams, Glass Agency
Program Department Staff

*May not include all others present in the room or arriving late.

1. CALL TO ORDER

The meeting was called to order by Randy Brink, Goodwill Ambassador at 1:00 p.m.

Chair O'Brien stated that the Mission Statement, Policy Statement and Public Comment Statement were printed in the Agenda and noted that copies of today's Agenda were available at the table.

2. PLEDGE OF ALLEGIANCE

Chair O'Brien asked Retiring Director Willie Pelote to lead the Board, Staff and Guests in the Pledge of Allegiance.

3. ROLL CALL

Roll call was taken by CEO Pickering and a full quorum was present. Director Barkett, Director Chong and Director Otriz were not present and had asked to be excused.

Motion:

It was moved by Chair O'Brien and seconded by Director Hime to excuse the absences of Director Barkett, Director Chong and Director Otriz. **All in favor, motion carried.**

4. INTRODUCTION OF GUESTS & STAFF

Chair O'Brien welcomed new Director Durfee to the Board and introductions of Guests and Staff were made around the room.

5. PRESENTATION

Programs Director Carrie Wright introduced a new department policy whereby every AG Programs Manager will receive their own CA State Fair belt buckle. She thanked Jay Carlson for his good work as our Ag Programs Manager and presented him with a CA State Fair buckle.

a. Presentation by the Board to Outgoing Chair, Director David Mallel

Chair O'Brien thanked Outgoing Chair David Mallel for his very good work over the past year and presented him with a Gavel Set and a Director's Chair on behalf of the Board.

Director Mallel thanked the Board and Staff for the recognition. He looks forward to continuing working with the Board.

b. Presentation by the Board to Outgoing Director Willie Pelote

Chair O'Brien commended Retiring Director and Past Chair Willie Pelote for his years of service and presented him with the prestigious Golden Bear Award.

Retiring Director Pelote thanked the Chair, CEO and all Directors. Its' been more than a pleasure the time that I have spent here at this wonderful institution. To see the changes that happened over the years and the dedication of the staff and each of the Board Members bring forth the very best of California in Agricultural.

6. MINUTES OF MEETINGS

- a.** Accept Cultural Advisory Council Meeting Minutes of May 21, 2015, as presented
- b.** Accept Cultural Advisory Council and Agricultural Advisory Council Joint Meeting Minutes of September 17, 2015, as presented
- c.** Accept Cultural Advisory Council Meeting Minutes of November 19, 2015, as presented
- d.** Accept Agricultural Advisory Council Meeting Minutes of December 1, 2015, as presented
- e.** Approve Board Finance Committee Meeting Minutes for October 30, 2015, as presented
- f.** Approve Board Finance Committee Meeting Minutes for December 11, 2015, as presented
- g.** Approve Board Meeting Minutes for October 30, 2015, as presented
- h.** Approve Board Meeting Minutes for December 11, 2015, as presented

Motion:

It was moved by Director Hime and seconded by Director Gallagher to accept and approve the meeting minutes 6a through 6h. **All in favor, motion carried unanimously.**

7. COMMITTEES AND STAFF REPORTS

a. Exposition Facilities & Operations Committee

Committee Chair DiMare reported that the Committee had reviewed the Staff Reports that were included in the Board packet. She noted that Event Rental revenue increased by 9% in 2015. Having reviewed the proposed Raging Waters agreement, the Committee unanimously recommended that the agreement be extended for the next 10 years.

Motion:

It was moved by Director Gallagher and seconded by Director Ochoa to approve the extended 10 Year contact with Raging Waters. **All in favor, motion carried unanimously.**

b. Innovation, Education, Agriculture, Food & Technology Committee Report

Director DiMare, filling in for Committee Chair Barkett, reported that the Committee had reviewed the Staff Report included in the Board packet. Program Director Wright provided a detailed update on Farm Tours, Farm Dinners and potential expansion of some of these programs. Director DiMare noted that Director Barkett had asked her to bring up the concept of possibly establishing a Farming Museum at Cal Expo in concert with various farming organizations. General discussion on the subject was held and Board Members noted that much more information would need to be considered, as several farm related museums in California were struggling financially or had already closed.

c. Annual State Fair Committee Report

Committee Chair Ochoa reported that the Committee had reviewed the Staff Report and noted that the Committee was recommending several action items.

1. Recommendation for approval of the 2016 Agriculturalist of the Year, Sarbjit "Sarbj" Johl.

Motion:

It was moved for approval by Director Hime and seconded by Director Gallagher to approve Sarbjit "Sarbj" Johl as the 2016 Agriculturalist of the Year. **All in favor, motion carried unanimously. Noted 1 abstention, Director Nelson.**

2. Recommendation for approval of the 2016 Golden Bear Award, Gayle Kautz.

Motion:

It was moved for approval by Director Ochoa and seconded by Director Hime to approve Gayle Kautz as the 2016 Golden Bear Award. **All in favor, motion carried unanimously.**

Motion:

It was moved by Director Hime and seconded by Chair O'Brien, that CEO Pickering and staff determine an appropriate award and ceremony to honor Pete Leesha for his years of dedicated support of Cal Expo. **All in favor, motion carried unanimously.**

3. In the event that the Board does not hold a March Board Meeting the Committee respectively recommends that the Board delegate authority to the Committee to issue the following 2016 awards: Ag Progress Award Honorees, Lifetime Achievement Award, Vineyard of the Year Award, and the Champion of Technology Awards.

Motion:

It was moved for approval by Director Ochoa and seconded by Director Hime to delegate authority to the Annual State Fair Committee to approve the 2016 awards for: Ag Progress Award Honorees, Lifetime Achievement Award, Vineyard of the Year

Award, and the Champion of Technology Awards. **All in favor, motion carried unanimously.**

d. Long Range Planning Committee

Committee Chair Hime noted that the Committee discussed a variety of items such as how to keep the Cal Expo renewal efforts moving forward, and methods to further conserve water and energy. He reported that there were no action items today from this Committee.

e. Finance Committee Report

Committee Chair Gallagher reported that the Committee reviewed in detail the appropriate financial reports. He noted that there are several items that the Committee was unanimously recommending that the Board approve.

1. Recommend for approval Pinnacle Petroleum Purchase Order.

Motion:

It was moved for approval by Director Gallagher and seconded by Director Hime. **All in favor, motion carried unanimously.**

2. Recommend for approval American Medical Response West Service Contract.

Motion:

It was moved for approval by Director Gallagher and seconded by Director Hime. **All in favor, motion carried unanimously.**

3. Recommend for acceptance of Request for Relief of Accountability, December 2015

Motion:

It was moved for acceptance by Director Gallagher and Seconded by Director Hime. **All in favor, motion carried unanimously.**

8. FINANCIAL REPORTS

- a. Profit & Loss Statement for December 2015
- b. Balance Sheet for 2015
- c. Cash Flow Statement
- d. 2015 Cash Flow Chart
- e. Allowance for Doubtful Accounts
- f. Accounts Receivable Report
- g. Contracts/Purchases Requiring Board Approval

Committee Chair Gallagher called attention to selected highlights in financial reports and then recommended approval of items 8a through 8g.

Motion:

It was moved for approval by Director Gallagher and seconded by Vice Chair Nelson to approve items 8a through 8f. **All in favor, motion carried unanimously.**

9. CORRESPONDENCE

No items for consideration.

10. UNFINISHED BUSINESS

No items for consideration.

11. NEW BUSINESS

No items for consideration.

12. MATTERS OF INFORMATION

a. Public Comments

No Public Comments

b. CEO Comments

CEO Pickering thanked the various Board Committees for a long morning of good work and noted that there was a need for a Closed Session today.

c. Director Comments

Director DiMare commented that this was her first time serving as a Committee Chair and reporting to the full Board. She thanked Staff and CEO Pickering for their support in briefing her.

Director Mallel commented that 2015 was a lot of fun and that he was looking forward to 2016.

Director Gallagher commented that is always happy to be here,

Director Ochoa welcomed new Director Durfee and thanked Staff for their continued good work.

Director Durfee thanked everyone for the nice welcome. Thanked CEO Pickering for giving him some background information and he is looking forward to getting to know everyone better.

f. Next Board Meeting – Friday, April 29, 2016

g. Other, if any

Recess

The Board Meeting was recessed at 1:35 p.m. for Closed Session.

13. CLOSED SESSION

For purposes of discussing matters of 1) pending litigation, 2) real property negotiation and 3) personnel matters related to the General Manager under Government Code Section §11126. The Board will meet in Closed Session to confer with and/or receive legal advice from counsel or the represented delegate.

Closed Session commenced at 1:40 p.m. pursuant to Government Code Section 11126(e) to confer with and/or receive legal advice from counsel on:

- a. Matters related to insurance and litigation

Chair O'Brien reconvened the Board meeting at 1:57 p.m. with no reportable actions taken by the Board. With no further business to discuss Chair O'Brien asked for a motion to adjourn the regular meeting.

14. ADJOURNMENT

Motion:

It was moved by Director Mallel and seconded by Director Gallagher to adjourn the Board Meeting. **All in favor, motion carried unanimously.**

The Board of Directors meeting was adjourned at 1:58 p.m.