

CALIFORNIA EXPOSITION & STATE FAIR

Minutes of the Board of Directors Regular Meeting

Held Pursuant to Due Notice
February 24, 2017

California Exposition & State Fair
Administration Building Boardroom
1600 Exposition Boulevard
Sacramento, CA 95815

Directors Present

Director Mark Nelson, Chair
Director Rima Barkett, Vice Chair
Director Sonney Chong
Director Rina DiMare
Director Corny Gallagher
Director Rex Hime
Director David Mallel
Director Hallie Ochoa
Director Tony Ortiz

Directors Absent

Director Jess Durfee
Director Patrick O'Brien

Staff Present

Rick Pickering, Chief Executive Officer (CEO)
Tom Martinez, Chief Deputy General Manager
Samantha Brown, Deputy General Manager Administration
Margaret Mohr, Deputy General Manager Business Development & Marketing
Rachelle Weir, Programs Manager
Marcia Shell, Assistant General Manager, Expo Events
Jay Carlson, AG Programs Manager
Chief Robert Craft, Chief of Police
Randy Brink, Goodwill Ambassador
Sue O'Brien, Recording Secretary

Others Present

Brian Honebein, Event Partnership
Jen Koga, Staff
Maricela Ramirez, Staff
Don Callison, Staff

* May not include all others present in the room or arriving late.

1. CALL TO ORDER

The meeting was called to order by Chair Nelson at 1:01 p.m.
Chair Nelson read the Mission Statement and Policy Statement into the record.

Chair Nelson suggested that item 12 a. be heard now . There were no objections.

Michael Harris, representing the Black Agricultural spoke about how important it is to acknowledge mile stones and legacies.

2. PLEDGE OF ALLGIANCE

Chair Nelson asked Michael Harris to lead the Board and Staff in the Pledge of Allegiance.

3. ROLL CALL

Roll call was taken by CEO Pickering and a quorum was present. Director Durfee and Director O'Brien were not present and asked to be excused.

Motion:

It was moved by Director Hime and seconded by Director Chong to excuse the absences of Director Durfee and Director O'Brien. **All in favor, motion carried unanimously.**

4. INTRODUCTION OF GUESTS & STAFF

Introduction of Guests and Staff were made around the room.

5. PRESENTATION

None

6. MINUTES OF MEETINGS

- a. Accept Cultural Advisory Council Meeting Minutes of January 12, 2017, as presented

Motion:

It was moved by Director Chong and seconded by Director Mallel to accept the Cultural Advisory Council Meeting Minutes of January 12, 2017, as presented. **All in favor, motion carried unanimously**

- b. Approve Board Meeting Minutes of January 27, 2017, as presented

Motion:

It was moved by Director Hime and seconded by Director Chong to approve the Board Meeting Minutes of January 27, 2017. **All in favor, motion carried unanimously**

- c. Approve Board Strategic Planning Workshop Meeting Minutes of October 27 & 28, 2017, as presented

Motion:

It was moved by Director Hime and seconded by Director Chong to approve the Board Strategic Planning Workshop Meeting Minutes of October 27 & 28, 2017, as presented.

7. COMMITTEE AND STAFF REPORTS

- a. Annual State Fair Committee
Committee Chair Ochoa knowledge that they had received and reviewed the Expo and Facility report. CEO Pickering gave a general update report. Brian Honebein reported that sponsorship are good and expecting to be up over lasts years' number. Committee Chair Ochoa reported that a special committee was established to explore having Farm dinners at the Fair and growing the Farm Brunch. Vice Chair Barkett and Director Mallel were appointed to work on that Committee.
- b. Finance Committee
Committee Chair Gallagher reviewed the Finance Committee report.

Motion:

Committee Chair Gallagher made a motion to accept the Financial Reports as presented and was seconded by Director Chong. **All in favor, motion carried unanimously**

8. FINANCIAL REPORTS

- a. Profit & Loss Statement for December 2016
- b. Balance Sheet for 2016
- c. Cash Flow Statement
- d. 2016 Cash Flow Chart
- e. Allowance for Doubtful Accounts
- f. Accounts Receivable Reports
- g. Contracts/Purchases Requiring Board Notification/Approval
- h. 2017 Budget – Update
- i. Grant Funding Report
- j. Worker's Compensation Board Resolution

CEO Pickering explained that our insurance carrier has asked for an updated Worker's Compensation Board Resolution as the prior resolution had been signed in 2006.

Motion:

It was moved by Director Chong and seconded by Director Gallagher to approve the Worker's Compensation Board Resolution. **All in favor, motion carried unanimously**

9. CORRESPONDENCE

None

10. UNFINISHED BUSINESS

None

11. NEW BUSINESS

None

12. MATTERS OF INFORMATION

- a. Public Comment on Matters not on the Agenda
Michael Harris representing the Black Agricultural.
- b. CEO Comments
CEO Pickering reviewed a General Update summary covering Storm Impacts, Horse Racing, State Fair Planning and Staff Updates.
- c. Directors Comments/Agenda Items for Future Meetings
Board Chair Nelson announced that Directors O'Brien and Ochoa had not been re-appointed to the Cal Expo State Fair Board. Director Hime had been reappointed and Director Ortiz had been confirmed by the Senate to serve on the Cal Expo State Fair Board.
Board Chair Nelson stated that the Agricultural Advisory Council needed 2 Directors to act as Liaison. Director DiMare and Director Gallagher agreed to sit as Liaisons to the Agricultural Advisory Council.
Director Mallel suggested that a reception in honor of Steve Benito's retirement from the California Horse Racing Board be planned for the Governor's Cup at the Grand Stands.
Director Gallagher made comments about Cal Expo getting better TV coverage.
Director Chong asked about doing a time capsule.
Vice Chair Barkett suggested that we create a program similar to the Center for Land Base Learning.
- d. Next Board Meeting - **March 24, 2017**
- e. Other, if any

13. CLOSED SESSION

There is no closed session as such no information was provided.

- a. Pursuant to Government Code Section 11126(e) (1), the Board will meet in closed session. The purpose of the closed session is to confer with and receive legal advice from counsel regarding pending litigation to which California Exposition and Sate Fair is a party. *Offray, et al. v. California Exposition and State Fair, et al.*, Sacramento County Superior Court, Case Number: 34-2016-00200690.
- b. The Board will convene in closed session as authorized by Government Code Section 11126(e)(2)(B) to confer with legal counsel regarding a matter that presents a significant exposure to litigation against California Exposition and State Fair, based on facts and circumstances.
- c. The Board will convene in closed session as authorized by Government Code Section 11126(e)(2)(B) to confer with legal counsel regarding a matter that presents a significant exposure to litigation against California Exposition and State Fair, based on facts and circumstances.

14. ADJOURMENT

The Board of Directors meeting was adjourned at 2:09 p.m.